



## St George's Catholic Primary Voluntary Academy



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*"We are learning and growing together as God's family.  
We will always do our best to love and respect each other as we prepare for our future".*

2<sup>nd</sup> September 2020

Dear Parents,

### **Re: Arrangements for full school opening September 2020**

We are looking forward to welcoming the whole school community back to school on Thursday 3<sup>rd</sup> September.

Returning to school is vital for children's education and for their wellbeing and attendance for children at school is mandatory. A rigorous risk assessment has taken place in order to ensure all necessary measures are in place to keep our school community as safe as we can.

The school day will be staggered to ensure social distancing. We cannot have lots of people waiting in the school grounds, and you are asked to arrive no more than five minutes before your child's start and finish time and to leave promptly.

The car park will have two entry points. In the table below you will see which entry point each year group must use. When you have dropped your child off, you must leave by the same gates you entered the site through – please do not cross over to the other side of the car park.

Start and finish times for specific year groups must be adhered to - excellent punctuality is expected.

	<b>Car Park Gate</b> <i>(when facing towards the school)</i>	<b>Key Stage Gate</b>	<b>Start Time</b>	<b>Finish Time</b>
<b>Reception</b>	Staggered entry from Thursday 17 <sup>th</sup> September.			
<b>Year 1</b>	Right	KS1 Gate	9:00	3:25
<b>Year 2</b>	Right	KS1 Gate	8:30	3:00
<b>Year 3</b>	Left	KS2 Gate	8:30	3:05
<b>Year 4</b>	Right	<b><u>KS1 Gate</u></b>	8:40	3:15
<b>Year 5</b>	Left	KS2 Gate	8:40	3:15
<b>Year 6</b>	Left	KS2 Gate	8:50	3:25

### **Drop off & Collection:**

- Only 1 parent is permitted to do this task at a time, in order to reduce the number of people on the school site.
- There are allocated gates to minimise criss-crossing of groups which parents and children are expected to adhere to.
- Parents must not gather in groups in the school car park and leave as promptly as possible.

- Parents are encouraged to walk to school where possible.
- Arrive on site no more than five minutes before your child's time slot.

### **How will the children be grouped?**

Each year will form a 'bubble' group. We plan to stagger drop-off times, breaks, lunches and collection times to reduce these bubbles mixing - wherever possible.

- Children will be in small groups with as much consistent staffing as possible, and minimising contact with other groups around the setting.
- Children will only play in their groups in zoned areas in the playground.
- Children will only eat in their groups either in the hall or the classroom.

### **System controls to ensure good hygiene**

We have assessed risks and put in place proportionate control measures using the system of controls.

Essential measures include:

- A requirement that people who are ill stay at home
- Robust hand and respiratory hygiene
- Enhanced cleaning arrangements
- Active engagement with NHS Test and Trace
- Formal consideration of how to reduce contacts and maximise distancing between those in school wherever possible
- Minimise the potential for contamination so far as is reasonably practicable

### **All children in school will need the following equipment:**

- A named refillable water bottle (single use plastic is recommended)
- Individual pack of tissues and small bottle of hand sanitizer.
- Individual clear pencil case which will stay at school.
- Red book bag (Reception , KS1 & YEAR 3 ) / small rucksack (YEAR 4 - 6).
- Lunchbox if having packed lunch.

### **Breakfast Club & After School Club:**

We hope to have these facilities up and running in the middle of September. They will not be available at the very beginning of term.

### **Parents entering school**

- Most queries can be answered by telephone or email.
- Parents are asked not to come into school unless entirely necessary.
- Parents must wear a mask and sanitise their hands on entry to the school lobby.

### **Symptoms**

**We must ensure that we minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school**

- Ensuring that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms (<https://www.gov.uk/guidance/nhs-test-and-trace-how-it-works#people-who-develop-symptoms-of-coronavirus>) or have tested positive in at least the last 10 days and ensuring anyone developing those symptoms during the school day is sent home.
- If anyone in the school becomes unwell with a new and persistent cough or a high temperature, or has a loss of or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow guidance for households with possible or confirmed coronavirus (COVID-19) infection (<https://www.gov.uk/government/publications/covid-19-stay-at-homeguidance>), which sets out that they should self-isolate for at least 10 days and should arrange to have a test (<https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested>) to see if they have coronavirus (COVID-19)

- If a person has tested positive whilst not experiencing symptoms but develop symptoms during the isolation period, they should restart the 10-day isolation period from the day they develop symptoms.
- Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

A copy of the Home/School Agreement relating to Covid -19 is attached to this PING, and must be read and ticked to show that you are in agreement with the expected procedures in school. This should be signed by all parents by **Friday 4<sup>th</sup> September 2020**.

We look forward to seeing you all back at school and return to a thriving learning community.

If you have any questions, please do not hesitate to contact either myself, Miss Ahern or the school office.

Yours Sincerely,

A handwritten signature in blue ink, appearing to read 'D Monaghan', is written over a thin horizontal line.

Mrs D Monaghan

Headteacher