



ST GEORGE'S CATHOLIC PRIMARY SCHOOL

ATTENDANCE AGREEMENT

PLEASE SIGN AND RETURN TO SCHOOL

CHILD'S NAME

- I am aware that St George's expectant attendance for all pupils is a minimum of 95%, although we aim for a whole school attendance of 97%.
- I am aware that I must report my child's absence every day they will not be attending by 9.30am, either by leaving a message on the attendance line to report the absence and I will send in a letter explaining his/her absence the first day back even if I have phoned in every day.
- I will try to avoid making appointments in school time. If I have to make a medical or dental appointment in school time I will bring in a copy of the appointment card or letter from the hospital.
- I am aware that St George's School has a 0% policy for time out in school time; unless in exceptional circumstances; which have to be authorised by the Headteacher. This must be applied for in writing to the Headteacher and agreed before anything is booked.
- I am aware Section 444(1) of the Education Act 1996 states..." If a child of compulsory school age who is a registered pupil at school fails to attend regularly at the school, his parent is guilty of an offence". Section 444A of the Education Act empowers the Local Authority to issue a penalty Notice where it has reason to believe that an offence under section 444(1) has been committed. The fine is £60.00 per parent, per child if paid within 21 days, increasing to £120.00 if paid within 28 days. Payment of the notice will discharge your liability for the non-attendance of your child(ren) for this period. Non – payment will lead to a court hearing for the original unauthorised absences.
- Persistent unauthorised absences may result in a pre-court panel meeting with the Harrow Court Attendance Officer and may result in going to court.
- I will discuss with the Headteacher – Mrs Monaghan, any reasons that may be preventing my child from regular attendance.
- I am aware that the school may request medical evidence for any medical absence that goes on longer than 5 days or if any child is absent for more than two days either side of a school holiday. If the parents are not contactable a home visit may be made.
- I am aware that the gates close at 8.50 am after which time the child will be considered late and must be brought through to office by the parents/carers and signed in.

PARENT'S SIGNATURE _____ DATE _____

Please keep a copy for your own reference